

Job Role: Designated Safeguarding Officer, The Trident Leagues

Location: Home based and attending the office, and on the road, as required

Working hours: Full-time

Contract type: Permanent

Salary: £30k - £32k dependent upon experience.

Our Organisation

The National League sits at the top of the National League System as the fifth tier of the English football pyramid, comprising the National League, National League North and National League South at Steps 1 and 2. Beneath this, the Trident Leagues consisting of the Isthmian, Northern Premier and Southern Football Leagues which operate at Steps 3 and 4.

Working as part of the wider National League System, the National League and Trident Leagues collaborate closely to support the movement of clubs through promotion and relegation, and to ensure consistent standards across the game. A key area of this collaboration is safeguarding, where a joined-up, consistent and robust approach is essential to protect children, young people and adults at risk across all member clubs.

About the Role

As the Designated Safeguarding Officer, you will support the Trident Leagues and their Clubs to work in line with FA safeguarding policies, procedures, regulations, licencing, standards and guidance.

You will guide Clubs to develop ever-safer culture and practice, through their preventative safeguarding measures and in managing to low-level concerns.

This will involve working closely with the County FAs and The FA Safeguarding staff, including in managing safeguarding concerns.

What We Are Looking For

Qualifications

Essential

Safeguarding qualification and/or relevant proven experience in a child protection, safeguarding, or welfare role.

Desirable

Completion of recognised national Designated Safeguarding Officer training at Level 3.

Knowledge and Experience

- Experience of developing, managing, and implementing policies, procedures and standards in safeguarding and the welfare of young people and adults at risk.
- Ability to influence, advise and support staff on low-level and safeguarding concerns, and escalate these appropriately, in line with statutory requirements and FA safeguarding policy and regulations.
- A sound knowledge of learning principles and how to apply these to develop effective e-learning, digital and in-person learning, and use a blended learning approach.
- A proven track record of a child and adult centred approach to safeguarding.
- Ability to exercise the highest standards of confidentiality and work sensitively with those affected by issues of safeguarding.
- Ability to analyse complex situations, make decisions and advise appropriately.
- Ability to identify and address low-level concerns and ensure that necessary change is implemented.
- Excellent communication and interpersonal skills including written, verbal, and presentation skills.
- Practical experience of planning and delivering workshops, training events, network events and supporting knowledge sharing with a range of stakeholders.
- Proven planning and organisational skills with excellent attention to detail.
- Examples of self-motivation and the ability to work on own initiative as well as part of a team.
- Keep up to date with legislation, policy and recognised good practice and disseminate these as appropriate.
- Ability to work in an inclusive way, influencing and driving cultural and organisational change.
- A working knowledge of data protection legislation, principles, and practice.

Technical Skills

- Ability to create, deliver and facilitate engaging and transformational presentations to a wide range of key stakeholders
- Time and project management skills
- Reporting Writing skills
- Advanced Microsoft Office skills
- Ability to facilitate problem solving

Desirable

- Experience of establishing effective working relationships, partnerships, and collaborations with a range of stakeholders.
- Experience of working with young people and adults at risk.
- An understanding of day-to-day operational issues facing sports clubs.

Additional Requirements

This role requires an Enhanced Disclosure and Barring Service Criminal Records Check (DBS). Applicants will be asked about any previous convictions, cautions, reprimands that are not 'protected' as defined by the Rehabilitation Offenders Act 1974 (Exceptions) Order 1975 (Amended 2013).

A clean driving license is also required.

To Apply

Applications should be in the form of a CV and accompanying letter, which should detail relevant experiences and how you feel you meet the person specification.

These should be sent to safeguarding@thenationalleague.org.uk

Closing date: Midnight Friday the 1st May.

Shortlisting: Week following 4th May.

Interviews: 20th or 21st May 2026 – To be held at Wembley Stadium.